

On THURSDAY, JULY 28, 2016, the DESIGN REVIEW COMMITTEE of the Greater Orlando Aviation Authority met in the Carl T. Langford Boardroom, One Jeff Fuqua Boulevard, Orlando International Airport, Orlando, Florida. Vice Chair Fennell called the meeting to order at 3:07 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee Members present:

Carolyn Fennell, Vice Chair
Gary Hunt, Director of Maintenance
Brian Engle, Director of Customer Service

Also present:

Andrea Rivero, Schenkel Schulz
Alexander Straughn, Schenkel Schulz
Rita Watson, Schenkel Schulz
Tamarah White, PMA Consultants
Joe Furnari, Information Technology
Arlene Grant, Planning
Mark Birkebak, Engineering
Abdu El-Baroudi, Operations
Judith-Ann Jarrette, Noise Abatement & Sustainability
Tracy Harris, Concessions
Frank Browne, Concessions
Sharmaine Smith, Concessions
Karen Kosciusko, Concessions
Jackie Chin, Airline Affairs
Janet Scovic, Airline Affairs
Win Beltran, GCI
Vicky D'Angelo, HMS Host
Sherry Edwards, HMS Host
Michael Noem, HMS Host
Kat Hummel, RSA
Rick Swisher, RSA
Shawn Seekings, Com-Net Software
Steven Rohrig, Com-Net Software
Yahav Ran, Syntec Media
Nir Bashan, Syntec Media
Debbie McKeown, Project Controls
Larissa Bou-Vazquez, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the website. Please contact the Director of Board Services with questions at (407) 825-2032.

ANNOUNCEMENT

Any appeals of decisions made by the Design Review Committee (DRC) must be filed with the Executive Director within five business days (no later than 4:00 p.m. on the fifth business day) of the rendition of that decision, except those that have issues under Contract, in which case the contract provisions supersede.

CONSIDERATION OF MEETING MINUTES OF JUNE 23, 2016

1. Upon motion by Mr. Engle, second by Mr. Hunt, motion carried to approve the DRC Meeting Minutes from June 23, 2016.

CONSIDERATION OF STANDARDIZED RECYCLE AND TRASH LABELS.

2. At the June 23, 2016 DRC meeting, Ms. Jarrette, Manager of Noise and Abatement & Sustainability, requested approval for standardized recycle and trash labels for the top and side panels of receptacles. The DRC requested a mock-up of each container to be brought to the next DRC meeting for further review. Ms. Jarrette brought in a sample of the teak containers and a sample of the containers that will be placed in the parking garage areas.

Ms. Jarrett requested that the DRC review the samples brought in to the meeting.

Discussion ensued.

The DRC provided the following direction for the teak containers:

- Labels will not be placed on the side panels of the receptacles.
- Labels on the top of the receptacles must specify which items can be disposed in each container.
- The GOAA Green logo needs to be placed in the white portion of the label.
- White portion of the label must be a different shade of white or light beige.
- Use black "trash" frame design on top of the receptacle.
- Teak recycle and trash containers can be joined.

The DRC provided the following direction for the parking garage containers:

- Standardized labels will be engraved on the receptacles.
- DRC requested a digital image be submitted to Tom Draper for off-line approval to meet the fiscal year-end deadlines.

Upon motion by Mr. Hunt, second by Mr. Engle, motion carried to approve standardize recycle and trash labels, with inclusion of the DRC directions noted above.

CONSIDERATION OF BP-447 BACK WALL RIBBON MONITORS CONTENT

3. Ms. Chin of Airlines Affairs, along with Mr. Ran and Mr. Bashan of Syntec Media, presented a memorandum in which they request approval of a displayground video wall airline "base content package" and assistance with developing digital review guidelines and an accelerated review process for all airline video submittals.

The video wall "base content package" offers each airline the same five components, (logo, check-in position identifiers, FIDS, Clock/Video, and TSA 311 Message) to use on their section of the video backwall. Four of these five components are used as static displays on the current backwall monitors. The Displayground backwall introduces 3 new components:

1. Movement within the logo.
2. Ability to integrate videos within the backwall.
3. A clock.

Ms. Chin detailed the following issue:

- Currently, the Aviation Authority's Graphic Design Guidelines does not allow for video on the backwall. The new video wall airline "base content package", offers each airline the opportunity to display a video, similar to the video that was displayed by Aero Mexico in the November 2015 mock-up.

Mr. Ran and Mr. Bashan presented a demo of the base standard package.

Vice Chair Fennell asked Ms. Rivero to provide her observations. Mr. Rivero stated that the digital presentation is a great step forward to communicate with the traveling public. The amount of information presented on the demo was suitable. Ms. Rivero added that she envisions this digital presentation to be in the entire ticket lobby area, not just displayed in one airline area. Ms. Rivero observed that the introductory video could be overwhelming in an already stressful environment. Ms. Rivero recommends for the DRC to review the video content prior approval, possibly off-line.

Discussion ensued.

The DRC provided the following direction:

- Video content must be presented to the DRC for approval.
- Security wait times to be added to display at the same time as the clock.

Upon motion by Mr. Engle, second by Mr. Hunt, motion carried to approve BP-477 back wall ribbon monitors content, with inclusion of the DRC directions noted above.

CONSIDERATION OF STARBUCKS AIRSIDE 1 MODIFICATIONS

4. Mr. Browne of Concessions, along with Vicky D'Angelo of HMS Host and Kat Hummel of Rick Swisher Architect, presented a memorandum in which they request approval for the following items:

- Remove existing food case and install new Starbucks provided food case.
- Remove existing water system and install new Starbucks water system.
- Patch and paint existing walls and soffits throughout with new Starbucks paint specifications.
- Remove existing Starbucks disk signs and install new re-branded disk signs, which dimensions are: storefront - 36" diameter; side wall - 30" diameter.
- Remove existing metal stanchions and install new black stanchions per Starbucks specifications.
- Demolish existing condiment cart and install new Starbucks provided condiment wood cart which matches new casework.
- Remove existing POS casework and countertop, espresso casework and countertop, brew station casework and countertop and install new Starbucks provided casework and countertops.
- Remove existing hand sink and install new Starbucks provided hand sink.
- Remove existing art and install new Starbucks specified art to be placed above the condiment cart, which dimension is 36 "x 48".

Upon motion by Mr. Hunt, second by Mr. Engle, motion carried to approve Starbucks Airside 1 modifications, as presented.

CONSIDERATION OF STARBUCKS AIRSIDE 2 MODIFICATIONS

5. Mr. Browne of Concessions, along with Vicky D'Angelo of HMS Host and Kat Hummel of Rick Swisher Architect, presented a memorandum in which they request approval for the following items:

- Patch and paint existing gypsum walls and soffits throughout.
- Remove existing Starbucks disk sign and install new re-branded 30" diameter disk sign.
- Remove existing metal stanchions and install new Starbucks black stanchions.
- Demolish existing condiment cart and install new Starbucks provided custom condiment wood cart.
- Remove existing casework and countertops and install new Starbucks provided casework and countertops.
- Replace existing refrigeration unit with new Starbucks refrigeration unit.
- Build new walls and heighten existing partial wall to create pocket and door for existing security door grill.
- Install new Starbucks provided prepackaged food inserts.
- Install new Starbucks provided menu boards.
- Replace front-of-house floor tile and waterproof membrane.
- Replace and waterproof back-of-house sink.

Upon motion by Mr. Hunt, second by Mr. Engle, motion carried to approve Starbucks Airside 2 modifications, as presented.

CONSIDERATION OF NEW STARBUCKS LANDSIDE LEVEL 2-A & LEVEL 1-B

6. Mr. Browne of Concessions, along with Vicky D'Angelo of HMS Host and Kat Hummel of Rick Swisher Architect, presented a memorandum in which they request approval for the following items:

Landside Level 1-B, Rental Car

- Construct gourmet coffee kiosk within 616 S.F. of designated concession space
- Install owner supplied pre-fab millwork to include cabinets and finishes
- Install 5' H x 6' W framed graphic art
- Install 10" H wood signage
- Install 18" diameter logo

Landside Level 2-A, Baggage Claim

- Construct gourmet coffee kiosk within 616 S.F. of designated concession space
- Install owner supplied pre-fab millwork to include cabinets and finishes
- Install 7'10" H by 1'6" W framed landscape art
- Install 10" H wood signage
- Install 18" diameter logo

Mr. Hunt inquired if the floors will be sealed in case of any spills. Ms. Hummel replied that all floors will be sealed.

Upon motion by Mr. Hunt, second by Mr. Engle, motion carried to approve the new Starbucks on Landside Level 2-A and Level 1-B, as presented.

CONSIDERATION OF NORTH CELL LOT VENDING ENCLOSURE

7. Ms. Tracy Conner Harris of Concessions, along with Rita Wilson of Schenkel Schultz, presented a memorandum in which they request approval of the proposed design for the North Cell Lot vending enclosure.

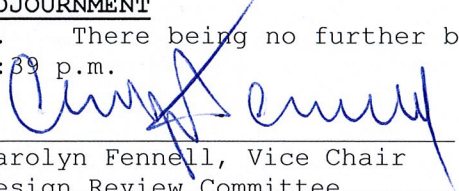
The North Cell Lot includes a centrally located building, which features restrooms, flight information displays and exterior seating areas for the public. The proposed vending machine enclosure is anticipated to be constructed

incorporating the exterior concrete block wall of the existing building. The walls are also proposed to be painted and finished to match the existing structure. To provide protection from above, a canopy is further proposed to be installed above the enclosure that matches the existing canopy at the front of the building. The proposed enclosure will also include electrical outlets within the structure to provide power to the vending machines.

Upon motion by Mr. Engle, second by Mr. Hunt, motion carried to approve the North Cell Lot Vending Enclosure, as presented.

ADJOURNMENT

8. There being no further business for discussion, the meeting was adjourned at 4:39 p.m.



Carolyn Fennell, Vice Chair
Design Review Committee
Sr. Director of Public Affairs and Community Relations