

**CAPITAL MANAGEMENT COMMITTEE
AGENDA**

DATE: DECEMBER 21, 2016, DAY: WEDNESDAY TIME: 2:30 P.M.

PLACE: CONFERENCE ROOM COLEMAN, ORLANDO INTERNATIONAL AIRPORT

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required prior to January 1st of each year or prior to conducting any lobbying activities, whichever is earlier. Additionally, each instance of lobbying must be reported to the Aviation Authority. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. The policy, forms and instructions are available in the Aviation Authority's offices and on the web site. As a reminder, lobbying of Aviation Authority Staff and Board members, who are members of any committee responsible for ranking bids or proposals and thereafter forwarding those recommendations to the Board, is prohibited between the time a request for proposals or bids is released until ranking and award occurs. In addition, lobbying of any Aviation Authority Board member is prohibited from the time that the applicable committee ranks the proposals or bids to the time that the Aviation Authority board makes the award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

1. Consideration of Additional Coverage for Owner's Protective Professional Indemnity Insurance for the South Terminal C, Phase 1

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.