

On **WEDNESDAY, AUGUST 10, 2016**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:08 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present, Frank Kruppenbacher, Chairman
Dean Asher, Vice Chairman (via phone)
Mayor Teresa Jacobs
Ed Fouche
Jim Palmer

Also present, Phillip N. Brown, Executive Director and Secretary
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary
Marcos Marchena, General Counsel

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

MINUTES

1. Upon motion by Mr. Fouche, second by Mr. Palmer, vote carried to accept the May 18, 2106, minutes as written.

TWENTY-FIVE YEAR SERVICE AWARD TO TONY MCCLENDON

2. Mr. Stan Thornton, Chief Operating Officer, along with Mr. Brown and the Board recognized Mr. Tony McClendon for his 25 years of service to the Aviation Authority.

TWENTY YEAR SERVICE AWARD TO ROBERT LINDSAY

3. Mr. Stan Thornton, Chief Operating Officer, along with Mr. Brown and the Board recognized Mr. Robert Lindsay for his 20 years of service to the Aviation Authority.

CERTIFICATES OF APPRECIATION TO AUSTIN KEATON AND JOAO PACHECO

4. Mr. Brown along with the Board recognized Mr. Austin Keaton and Mr. Joao Pacheco for their heroic actions of July 8, 2016, when a single engine Piper aircraft took off from Orlando Executive Airport and shortly thereafter experienced engine trouble, crashing into Lake Down. These gentlemen called 911 and helped the 2 victims into their boat to take them to shore where paramedics from Orange County Fire Rescue were waiting. Without their actions, the 2 victims may not have been so lucky.

Both gentlemen thanked the Aviation Authority for this recognition.

RESOLUTION TO RECOGNIZE FRANK HOLT

5. Chairman Kruppenbacher mentioned the passing of Frank Holt on August 2, 2016. Ms. Carolyn Fennell, Senior Director of Public Affairs and Community Relations read into the record the following Resolution: **WHEREAS**, Frank Holt distinguished himself as a pioneer of public art, a true connoisseur of beauty, a man of incomparable taste and cultivator of accessible artwork for Orlando International Airport and the City of Orlando, and **WHEREAS**, Mr. Holt's extensive expertise in the appreciation, acquisition and display of artwork earned him the

RESOLUTION TO RECOGNIZE FRANK HOLT (cont)

distinction as Orlando's Public Art Manager and was essential in the evolution of his beloved Mennello Museum of American Art into a national treasure, and **WHEREAS**, during his Mennello tenure, he broadened the museum's collection and scope, quadrupled patronage to more than 27,000 annual visitors and forged an affiliation with the world-renowned Smithsonian Institution, and **WHEREAS**, Frank Holt has left an indelible impression at Orlando International Airport through his assistance in developing one of the city's largest public art collections and support in facilitating the installation of iconic floor mosaics by Florida artists Victor Bokas, Henry Sinn, Brady Kimsey and a wall mural by Margaret Tolbert, and **WHEREAS**, Frank Holt's artistic vision and cultural awareness will provide an enduring legacy in the more than 900 sculptures, photos and paintings that enhance Orlando's airport, parks and civic buildings. **NOW THEREFORE** be it resolved that this Resolution be presented in memory of Frank Holt's leadership, distinguished service and reputation as a Southern Gentleman, and that a copy of this Resolution be retained permanently in the records of the Greater Orlando Aviation Authority as recognition of his commitment to excellence and immeasurable contributions toward enriching the quality of life in Central Florida and enhancing The Orlando Experience.

Upon motion by Mayor Jacobs, second by Mr. Palmer, vote carried to approve the Resolution.

With the Board recognizing Mr. Holt for his years of service to the community prior to his passing, Mayor Jacobs thanked the Chairman for recognizing individuals that contribute to the community while they are still with us.

SUSTAINABILITY

6. Chairman Kruppenbacher mentioned that he attended one of the Customer Service Appreciation Committee events and was impressed with the presentation made by Ms. Judith-Ann Jarrette, Manager of Noise Abatement, on the Aviation Authority's sustainability program. Ms. Jarrette is here today to brief the Board on this worthwhile project.

Ms. Jarrette stated that the Aviation Authority's program focuses on 8 key goals. However, today she is providing an update on the following goals: reduce solid waste to the landfills; reduce non-renewable energy use; incorporate sustainable planning, design, and construction practices into all airport projects; increase water conservation; and continue being a community leader/partner in sustainability. She mentioned that the FDOT chose the Aviation Authority's Green Team to do a case study on the successes of a "Green Team" and it will appear in the soon to be published Florida Guidelines for Airport's Sustainability. In addition, the Aviation Authority's energy roadmap was featured in the Airport Improvement Magazine, May edition.

Chairman Kruppenbacher asked Ms. Jarrette to work with Mr. Snyder in adding the board members to the mailing list of "The Dirt".

PUBLIC HEARING – RECOMMENDATION TO ADOPT HORIZONTAL PERMITTING RULES AND REGULATIONS

7. Chairman Kruppenbacher opened the public hearing for the recommendation to adopt Horizontal Permitting Rules and Regulations on Aviation Authority Property; Providing for Severability, Codification, Correction of Scrivener's Errors at OIA and OEA. Notice of this public hearing was advertised on 2 separate occasions as required on July 31 and August 3 in the ORLANDO SENTINEL. The Amended and Restated Operation and Use Agreement, effective October 1, 2015, with the City of Orlando, provides that the Aviation Authority will exercise its municipal power to adopt, administer, and enforce horizontal permitting rules and regulations.

It was respectfully requested that the Aviation Authority Board (1) adopt the Horizontal Permitting Rules and Regulations; (2) delegate authority to the Executive Director to implement and enforce the Regulations, following satisfactory review by legal counsel.

Do I hear a motion to approve these rules and regulations? Upon motion by Mr. Palmer, second by Mr. Fouche, vote carried to approve the recommendation. No one was present to speak on the matter.

CONSENT AGENDA

8. Upon motion by Mr. Fouche, second by Mr. Palmer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes -- (1) March 28, May 27, June 13, June 28, and July 11, Concessions/Procurement Committee; (2) April 26, May 3, and May 10, 2016, Construction Committee; (3) January 12, January 26, February 29, March 22, April 26, May 3, and May 24, 2016, Construction Finance Oversight Committee; (4) May 26 and June 23, 2016, Design Review Committee; (5) April 27, March 1, April 29, and May 31, 2016, Ground Transportation Committee; (6) November 19, 2015 and January 14, February 11, February 18, March 21, June 6, and June 21, 2016, Professional Services Committee;

B. accept the recommendation of the Concessions/Procurement Committee to (1) allow multiple purchase orders to be issued to various landfill facilities; (2) authorize funding from Operation and Maintenance Fund in the not-to-exceed amount of \$1,006,200; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel;

C. accept the recommendation of the Concessions/Procurement Committee to (1) award Purchasing Contract 06-17, Trash Removal Services, to Republic Services of Florida, LP as the low responsible and responsive bidder; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,082,776.68; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9373**];

D. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the second and final renewal option of Purchasing Contract 10-12, Operation and Management of Parking Facilities, with ABM Parking Services, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,834,421.40; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9374**];

E. accept the recommendation of the Concessions/Procurement Committee and (1) find the quotations submitted by Roses Delight, Inc. for Product #55000, Veritiv Operating Company for Product #MB548 and SupplyWorks "B" for Product #01960 to be non-responsive; (2) award Purchasing Request for Written Quotations #92257-16 to Dade Paper & Bag Company for Product #MB548 as the low, responsible and responsive Quoter in the not-to-exceed amount of \$386,661.66; (3) authorize funding from the previously-approved Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary blanket purchase agreement;

F. accept the recommendation of the Concessions/Procurement Committee and (1) deem Groundtek of Central Florida, LLC, SFM Services, Inc., and Yellowstone Landscape as non-responsive; (2) award Purchasing Contract 03-17, Landside Terminal Landscape Maintenance and Irrigation Services to Carol King Landscape Maintenance, Inc.; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,187,205.50; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9375**];

G. accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Contract 05-17, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services to Designers West, Inc.; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$809,325; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9376**];

H. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option of Purchasing Contract 06-14, Parking Garage Janitorial Maintenance with Florida Cleaning Systems, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$891,271.29; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9377**];

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

CONSENT AGENDA (cont)

I. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the second and final renewal option of Purchasing Contract 07-13, Roadway Sign and Bridge Illumination Maintenance Services with American Lighting and Signalization, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$160,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9378**];

J. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option, with contract adjustments, of Purchasing Contract 15-13, Interior Plant Maintenance at Terminal and Airsides with J.C. Ehrlich Co., Inc. d/b/a Ambius; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$282,472.48; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9379**];

K. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option of Purchasing Contract 15-14, Fire Sprinkler Maintenance Services with Fire & Life Safety America; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$257,187.32; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9380**];

L. accept the recommendation of the Concessions/Procurement Committee as amended and (1) authorize the Executive Director to execute a Single Source Procurement Justification form for the purchase of the new Seating Units from Arconas in the total not-to-exceed amount of \$1,196,475 in accordance with Aviation Authority Policy; (2) authorize the purchase of Airside 4 holdroom seating units from Arconas based on a Single Source Procurement Justification in the not-to-exceed amount of \$1,196,475; (3) authorize funding from the approved Capital Expenditure Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order;

M. approve Amendment No. 3 to the Valet Service and Remote Check In Concession Agreement to allow Bags to provide additional services for customers of any onsite rental car concessionaire to return rental vehicles to existing Bags valet locations; and authorize an Aviation Authority Officer or the Executive Director to execute the amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9381**];

N. approve the proposed amendment to the Concession Agreement allowing JCDecaux to sell commercial advertising on the additional Baggage Claim Back Wall Screens and reducing the size of the Double-Sided Backlit Displays located on the baggage claim carousels; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9382**];

O. approve Amendment No. 3 to the Primary Food and Beverage Concession Agreement providing for the merger of the Specialty Beverage Concession Agreement in Airside 2, conditioned on the assignment of Stellar Partners News and Sundries Concession Agreement to Host; request Orlando City Council concurrence for an amendment to an agreement with the term in excess of 10 years; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9383**];

P. accept the Executive Director's recommendation and confirm the appointment of Ms. Pam L'Heureux as the Director of Finance;

Q. approve the selection made by the Poitras Ad Hoc Committee, Tavistock Development Company, LLC of Orlando, Florida, to enter into negotiations; authorize the Executive Director to enter into negotiations to provide real estate sale, land development and management services for the Property; request Aviation Authority Board approval on the final negotiated agreement, and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

CONSENT AGENDA (cont)

R. approve the Disadvantaged Business Enterprise overall goal for Fiscal Year 2017- Fiscal Year 2019 of 20% with 19% being the race and gender conscious portion of the goal and 1% being the race and gender neutral portion of the goal; and delegate authority to the Executive Director to implement and enforce the DBE goal, all subject to a satisfactory review by legal counsel;

S. approve the Amended and Restated Rate Resolution, effective October 1, 2016, and (1) approve the revised Rate Methodology and the specific airline rates and charges calculated thereunder, and authorize the Executive Director to provide notice to the airlines operating at MCO of such rates and charges; (2) authorize the Executive Director to approve and provide notice to the airlines of rates and charges for future fiscal years that are calculated in accordance with the Rate Methodology approved hereby and to deliver such notice in the form of a rate schedule or any other permissible method; (3) approve the form and concept of the revised Rate and Revenue Sharing Agreement, including any additional changes thereto not inconsistent with the Rate Resolution that, from time to time, are deemed reasonable and appropriate by the Executive Director after review by legal counsel; and authorize and direct the Executive Director to execute from time to time Rate and Revenue Sharing Agreements with airlines satisfying the conditions thereof; (4) approve the revised forms of Letter of Authorization and Operating Permit, including any changes thereto not inconsistent with the Resolution that, from time to time, are deemed reasonable and appropriate by the Executive Director after review by legal counsel, and authorize and direct the Executive Director or other Aviation Authority staff to execute from time to time Letters of Authorization and Operating Permits and any documents serving a similar function with airlines satisfying the conditions thereof; and (5) authorize Staff to develop, adopt, amend, modify, and implement from time to time such operational policies and procedures for the use and occupancy of the Airport that are not inconsistent with the Rate Resolution [**FILED DOCUMENTARY NO. 9384**];

T. accept the recommendation of the Construction Committee and approve the award of BP No. 472, AOA Security Fence Upgrade at the Orlando International Airport, to McConnie Enterprises, Inc. for the bid amount of \$299,648.25 (base bid plus Add Alternate 1), with funding from Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9385**];

U. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Professional Services for Design Consultant Services for Communications MPOE and Related Work, at the Orlando International Airport as follows: First - VoltAir Consulting Engineers, Inc.; Second - SGM Engineering, Inc.; and Third - Matern Professional Engineering, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy, and if those negotiations are unsuccessful, negotiate with the other firms in their ranked order; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Professional Services Agreement for Design Consultant Services for Communications MPOE and Related Work, at the Orlando International Airport, with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9386**];

V. accept the recommendation of the Professional Services Committee and (1) approve the ranking for Construction-Engineering-Financial Consulting Services at the Orlando International Airport and Orlando Executive Airport as follows: First - R. W. Block Consulting, Inc.; and, Second - Hill International Consulting, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Construction-Engineering-Financial Consulting Services Agreement with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9387**];

W. adopt a Resolution accepting Supplemental to Joint Participation Agreement FM No. 439212 amending the description to include additional scope; and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

CONSENT AGENDA (cont)

X. accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 6 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S103, South Airport Intermodal Terminal Facility (ITF)- ITF and Passenger Drop-Off Lobby (PDL) Sitework, Utilities, and Foundations (GMP No. 11), for a total negotiated GMP Amendment credit amount of (\$422,000), which includes a credit of amount (\$200,000) for CMAR contingency, a credit amount of (\$200,000) for Owner contingency, and a credit amount of (\$22,000) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$7,982,081, with funding credited to the FDOT Grants, LOC to be reimbursed by future GARBs and PFCs; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9388**];

Y. accept the recommendation of the Construction Committee and approve Amendment No. 2 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S107, South Airport Intermodal Terminal Facility (ITF) Viaduct (GMP No. 13), for a total negotiated GMP Amendment credit amount of (\$633,000), which includes a credit of amount (\$300,000) for CMAR contingency, a credit amount of (\$300,000) for Owner contingency, and a credit amount of (\$33,000) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$18,303,917, with funding credited to the FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9389**];

Z. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 9 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/Fire Protection (MEPFP), and Finishes (GMP No. 12) at the Orlando International Airport, for a total negotiated GMP amount of \$1,845,915, which includes an increase amount of \$12,311,000 for Direct Cost of Work, a credit amount of (\$12,311,000) for the Allowance in Direct Cost, an increase amount of \$1,716,798 for Direct Cost of the Work, an increase amount of \$94,423 of the CM@R's Fee and an increase amount of \$34,694 for General Conditions, resulting in a revised GMP Amount of \$132,121,839, with funding from FDOT grants, All Aboard Florida (AAF) funds, and the Aviation Authority's Line of Credit to be reimbursed by future Aviation Authority Funds, future Revenue Bonds and future Passenger Facility Charges; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9390**];

AA. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 15 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S111, South Airport Automated People Mover (APM) Complex - Central Energy Plant (GMP No. 9) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$584,075), which includes a credit amount of (\$554,835) for CMAR Contingency and a credit amount of (\$29,240) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$12,819,787, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope, and with funding credited to FDOT grants for the ITF related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9391**];

BB. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 14 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S113, South Airport Automated People Mover (APM) Complex - APM Structure (GMP No. 6) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$1,157,970), which includes a credit amount of (\$1,100,000) for Owner Contingency and a credit amount of (\$57,970) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$34,005,874, with funding credited to

CONSENT AGENDA (cont)

the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9392**];

CC. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 17 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S114, South Airport Automated People Mover (APM) Complex - Landscape (GMP No. 8) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$143,167), which includes a credit amount of (\$136,000) for Owner Contingency and a credit amount of (\$7,167) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$5,448,809, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9393**];

DD. accept the recommendation of the Construction Committee and approve Amendment No. 5 to Addendum No. 5 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S124, South Airport Intermodal Terminal Facility (ITF) - Viaduct Foundations (GMP No. 13B), for a total negotiated GMP Amendment credit amount of (\$738,500), which includes a credit of amount (\$400,000) for CM@R contingency, a credit amount of (\$300,000) for Owner contingency, and a credit amount of (\$38,500) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$12,430,100, with funding credited to the FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9394**];

EE. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 18 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S125, South Airport Automated People Mover (APM) Complex - Roadway Signage and Lighting (GMP No. 4A) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$147,378), which includes a credit amount of (\$140,000) for Owner Contingency and a credit amount of (\$7,378) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$5,667,553, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, FDOT grants and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9395**];

FF. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with C&S Engineers, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (2) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with Matern Professional Engineering, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (3) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with RTM Engineering Consultants, LLC (fka Milan Engineering, Inc.) to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (4) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9396-9399**];

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

CONSENT AGENDA (cont)

GG. accept the recommendation of the Professional Services Committee and approve Addendum No. 5 to the Airport Consulting Services Agreement with Leigh Fisher Inc. for services for the preparation of a report of the Airport Consultant (Feasibility Technical) for 2016 Bonds for FY 2016 for a total amount of \$164,400 which is comprised of a lump sum fee amount of \$162,100 and a not to exceed reimbursable expense amount of \$2,300, with funding from Bond Proceeds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9400**];

HH. accept the recommendation of the Professional Services Committee and approve an Addendum to the Professional Services Agreement for ECM Services with AECOM Technical Services, Inc. for the next phase of the ECM services, for a total not-to-exceed fee amount of \$439,344, with funding from Capital Expenditures Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9401**];

II. accept the recommendation of the Construction Committee to approve Change Order No. E-00185-01 in the amount of (\$6,336.40) and a time extension of 108 calendar day; with funding as outlined in Attachment A; and authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

JJ. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 220 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Construction Phase OAR Services for Bid Package (BP) No. 443, Airside 4 Improvements Program Federal Inspection Station (FIS) / Customs and Border Protection (CBP) Renovation and Wing Expansion, for a total amount of \$596,129, which includes a not-to-exceed fee amount of \$569,129, and a not-to-exceed reimbursable expense amount of \$27,000, with funding from the Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, future Revenue Bonds, future Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9402**];

KK. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 199 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for additional construction phase OAR services for BP No. 447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for a total amount of \$406,052, which includes a not-to-exceed fee amount of \$373,052 and a not-to-exceed reimbursable expense amount of \$33,000, with funding from Aviation Authority Funds, 1997 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9403**];

LL. accept the recommendation of the Construction Committee and approve an addendum to the professional services agreement with DRMP, Inc. for design, bid and award phase A/E services for BP No. 469, Loop Road Resurfacing, for a total amount of \$682,206, which includes a lump sum fee amount of \$532,123, a not-to-exceed fee amount of \$107,675 and a not-to-exceed reimbursable expense amount of \$42,408, with funding from previously- approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9404**];

MM. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley- Horn and Associates, Inc. for services required to develop the Roadway Pavement Management System (RPMS) Program at the Orlando International Airport, for a total amount of \$289,718, which includes a lump sum fee amount of \$208,349, a not-to-exceed fee amount of \$79,669 and a not-to-exceed reimbursable expense amount of \$1,700, with funding from previously- approved Capital Expenditures Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9405**];

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

CONSENT AGENDA (cont)

NN. accept the recommended change to Organizational Policy 120.13, Capital Management Committee (CMC) [**FILED DOCUMENTARY NO. 9406**];

OO. accept the recommendation of the Concessions/Procurement Committee to (1) renew Purchasing Contract 15- 12, Operation and Management of CUPPS Work Stations, CUSS Kiosks and Peripheral Devices, with SITA Information Networking Computing USA, Inc. ("SITA"); (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$349,562.50; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9407**];

PP. accept the recommendation of the Construction Committee to deem the response from Zones, Inc. as non-responsive; authorize the procurement of the Peerless outdoor monitors and monitor brackets from Visions of Video for Project BP-447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for the total not-to-exceed amount of \$224,704, with funding from Aviation Authority Funds, 1997 Bonds, 2002 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9408**];

QQ. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

RR. accept the recommendation of the Concessions/Procurement Committee to (1) extend Emergency Purchase Contract 13-13 with Aircraft Service International, Inc. for Baggage Handling and Staffing Support Services for a period of six (6) months through March 31, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,687,879.13; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9409**];

SS. accept the recommendation of the Concessions/Procurement Committee to (1) extend Single Source Contract 06-15 with JSM and Associates, Inc. for Ground Support Equipment Maintenance and Repair Services for a period of six (6) months through March 31, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,392,441.54; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9410**];

TT. ratify the Second Amendment between the Greater Orlando Aviation Authority and The LIUNA, Public Employees, Local 678, of the Laborers' International Union of North America; authorize funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Executive Director to execute the Second Amendment and any other necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9411**]; and

UU. adopt the Resolution approving the preliminary 2017 Fiscal Year Budget; request Orlando City Council to conduct a public hearing on the preliminary budget within ten days of receipt of the budget; and authorize an Aviation Authority Officer to execute any necessary documents [**FILED DOCUMENTARY NO. 9412**].

Vice Chairman Asher left the conversation at 2:56 p.m.

RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET

9. Mr. Brown presented the preliminary budget for FY 2017. He mentioned that the matrix used in the aviation industry is Cost per Enplaned Passenger (CEP). Using visual aids, he reviewed data from 2015 which illustrates that MCO is fourth from the bottom or in the low 25% percentile (\$7.30). The budget being presented today will increase this CEP. For June statistics, MCO is at 40.8 million passengers in a rolling 12 month period with a growth of 10%. If we continue, we will likely add another million by December 2016.

RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET (cont)

Mr. Brown stated that the budget objective was to maintain an affordable cost structure and acceptable customer service levels. He mentioned the following challenges - increased passenger traffic (over 40 million); additional security measures; and facility improvements under operations - Continuity of Operations Plan (COOP). He then reviewed the budget timeline; cost centers; budget to budget comparison for airfield cost center; budget to budget comparison for the terminal cost center; and rates and charges comparison.

Vice Chairman Asher left the conversation at 2:56 p.m.

In response to Chairman Kruppenbacher's question about the airlines and handling of bags, Mr. Brown stated that MCO has an inline baggage system which is related to the enplane baggage fee. The airlines either process their own bags or outsource the service. The airport is not responsible for any baggage issues our passengers may have with the airlines.

In response to Mayor Jacob's question, Mr. Brown responded that, with this budget, MCO is probably 69% non-airline and 31% airlines. He added that the real contributors end up being the ground transportation providers and parking.

The preliminary budgeted revenue for OIA (MCO) is \$554,317,000. Mr. Brown then talked about the changes in revenue: landing fee and terminal premises revenue increased approximately \$13.6 million as a result of an increase in rates and an increase in landed weight; airline equipment and apron use fees also increased approximately \$2 million due to an increase in leased gates; bag system fee revenue increased approximately \$4.8 million due to an increase in baggage operating costs, an increase in terminal rate; and a reduction in the percentage due to an increase in passengers; food and beverage concession fees increased approximately \$6.6 million due to increases in Minimum Annual Concession Fee (MACF) mainly for concessions on Airside 2; FIS and Facility fee revenue increased approximately \$5 million as a result of an increase in rates and activity; and the FIS rate increased from \$3 to \$3.65 to recover costs for the Customs Border Protection Section 559 program. In addition, the hotel revenue increased approximately \$2.6 million; parking revenue increased approximately \$6.3 million based on an increase in activity; off-site rental car revenues increased approximately \$3 million due to increases in activity and providers; other building and ground revenue increased approximately \$1.6 million due to a new hangar lease and an increase in inflight catering; and commercial lane revenue increased approximately \$1.3 million due to an increase in Mears Minimum Annual Guarantee (MAG) and an overall increase in activity.

As to the Operation and Maintenance Fund, the proposed budget is \$278,622,000. Changes in expenditures include the OPD contract that increased approximately \$2 million due to the addition of 2 sergeants and 10 officers; the hotel management contract increased \$1.8 million due to anticipated higher costs related to higher occupancy volume and an increase in property taxes. This is offset by the \$2.6 million increase in hotel revenue; other contractual services increased \$1.2 million due to the addition of the video wall which was added to the MUFIDS contract; the baggage/bridge contract is currently being procured and expected to increase \$2.6 million which includes additional technicians; and an increase in approximately \$1 million for the APM contract which includes a maintenance engineer to keep the trams operational. There is also the Customs Border Protection 559 program increase of \$1.4 million for additional officer overtime which is offset by an increase in the FIS fee; secure area monitoring contracts increased \$1.8 million due to a new contract and addition of 2 employee screening lanes; ongoing construction, design, and small project professional services increased by \$1.5 million; and salaries and benefits increased \$2.1 million as a result of 32 new employees. Mr. Brown then pointed out the FY 2017 personnel requests. Moving on to the budget comparisons, CPE for FY 2016 was \$6.92. The preliminary cost for FY 2017 of \$7.82. The CPE for participating airlines in FY 2017 will be \$1.85 compared with \$1.84 in FY 2016. Mr. Brown then talked about the rental car sales in the top 10 US large hub airports (2015) and the community partnerships for FY 2017.

RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET (cont)

Mr. Brown then reviewed the preliminary budget for the Orlando Executive Airport with an annual budget of \$2,847,000.

Mr. Fouche asked about landing fees. Mr. Brown stated that our landing fees are competitive with other airports. The airlines look at cost for terminal rent; ticket counter; and baggage costs.

Chairman Kruppenbacher asked Mr. Brown to ensure that employees are able to receive a cost of living in FY 2017. Mentioning the community partnerships, the Chair asked Mr. Brown to evaluate the ones currently on the list and possibly add the Economic Development Commission and Experience Kissimmee.

It was respectfully requested that the Aviation Authority Board resolve to (1) adopt the resolution approving the preliminary budget of \$554,317,000 for Orlando International Airport and \$2,847,000 for Orlando Executive Airport; (2) request Orlando City Council to conduct a public hearing on the preliminary budget within 10 days of receipt of the budget; and (3) authorize an Aviation Authority Officer to execute the necessary documents. Upon motion by Mr. Fouche, second by Mr. Palmer, vote carried to approve the recommended action.

The Chairman thanked Mr. Brown for the thorough presentation along with the Finance team for putting it all together.

CHAIRMAN'S REPORT

10. The Chairman mentioned the Aviation Authority's decision to remove the moving sidewalks. He said it was the right decision because the "retail corridor" gets a lot of use with passengers having a place to sit, recharge their equipment, and relax while waiting.

The Chair then mentioned the action taken by the Board to establish the Greater Orlando Aviation Authority Charitable Donation Initiative, Inc. (GOAA Foundation). He informed the Board that the Foundation does not decide how to spend the money. They only select the charities. The 2 charities chosen for this year is the USO and Foster Children Foundation.

Discussion followed concerning the schedule for design on the South Terminal; update on carpet; and signs at the TSA security checkpoints stating how we appreciate our customers and thanking them for their patience.

Ms. Jaramillo announced Air Berlin's new schedule in May 2017 with 5 flights a week.

The Chair thanked Mayor Jacobs and Mayor Dyer for their leadership during the darkest hours in Orlando.

ADJOURNMENT

11. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 3:32 p.m.

(Digitally signed on October 20, 2016)



Dayci S. Burnette-Snyder
Director of Board Services



Phillip N. Brown, A.A.E.
Executive Director